

# Maskers Theatre Company

## Membership Application Form

Please enter the following details – please write clearly



First name:	Surname:
Address:	Occupation:
	Date of birth:
	Home telephone:
	Mobile number:
Email:	

Please tick the boxes below to indicate any experience (E) you have your main areas of future interest, either leading (IL) or assisting (IA). Some of the activities below will not occur very often and are shown in grey font.

Activity	Brief description	I	L	A	E
<b>Production Management</b>	Oversee the practical elements of a show and relieve as much pressure as possible from the director. Use of a computer and email essential. Call and chair production meetings to ensure communication between all depts. supporting the show.				
<b>Directing</b>	To select a play to direct in consultation with the Productions Director, hold auditions and cast the play. Create a rehearsal schedule and run rehearsals.				
<b>Acting</b>	Audition for any proposed play. Attend rehearsals as required. Perform on stage.				
Singing	Sing either as soloist or chorus member during a production.				
Dancing	Dance during a production under the direction of the director or choreographer.				
<b>Wardrobe/ Costume</b>	Assemble or create costumes for a show, usually as part of a team, according to the costume design agreed with the director.				
<b>Set Design</b>	Produce a set design in consultation with the director appropriate to both show and venue. Be prepared to oversee the construction of the set.				
<b>Set Building</b>	Create the set which has been designed under the guidance of the set designer/workshop manager.				
<b>Set Painting</b>	Paint the set which has been designed under the guidance of the set designer/workshop manager.				
<b>Lighting Design</b>	Plan how a show is going to be lit, work with the director to determine artistic look and then decide which lanterns, where placed, what colours, and which cues are needed to achieve this.				
<b>Sound Design</b>	Work with the director/ stage manager to decide on the appropriate sound equipment and effects required for a production. Arrange sound recording.				
<b>Lighting / Sound Technician</b>	Hang and focus lamps, lay mic and speaker cables, implement lighting and sound plans. Maintain equipment.				
<b>Lighting / Sound Operator</b>	Run the lighting and sound during tech, dress and performances (push the buttons) as directed by a Stage Manager.				
<b>Properties</b>	From the script and in consultation with the director work out what props are required for a particular show. Locate, borrow or buy the necessary props. Return the props after the show.				
<b>Stage Management</b>	Assemble a technical crew for the show. Mark up a script with all sound and lighting cues, plus any special effects. Take charge of the production from the technical rehearsal onwards. Direct the sound/lighting/effects/stage crew during the show.				
<b>Stage Crew</b>	Work under the guidance of the stage manager during the production run on- and behind-stage. For example, moving scenery, setting scenes, etc.				

Activity	Brief description	I	L	A	E
<b>Marketing</b>	As part of a team. Organise and oversee elements of our publicity functions – posters, advertising, press releases, inviting guests, etc.				
<b>Chaperone</b>	Look after any children involved during a production. You must be licenced to do this but this can be arranged.				
<b>Box Office</b>	Supervise ticket sales.				
<b>Front of House Management</b>	Organise the FOH ushers and programme sellers. Look after our audiences during performances.				
Make-up	Assist actors with their make-up. Research any specialist make-up required.				
Writing	Write original stage scripts or adapt scripts for performance when requested. Note this is rarely required.				
Music Composition	Compose music to be used in our productions if required and requested.				
Musician	Able to play an instrument and/or have an interest in playing live music during a performance.				
<b>Social Organiser</b>	Organise social events for the Maskers' membership.				
<b>Bar Attendant</b>	Serve pre, interval and post theatre drinks behind the bar. Instruction available. Very easy and sociable.				
<b>Administrative / Committee</b>	Be prepared to take on a committee or management team role from marketing to secretarial to website to technical among others.				
Van Driving under 7.5 tonne	Drive a van transporting scenery when we are performing away from the Studio.				
Van Driving 7.5 tonne	Drive a very large van transporting scenery when we are performing away from the Studio. You can do this on a standard car licence if you passed your test prior to January 1997. Otherwise you need a category C1 licence.				
<b>Show Photography / Videography</b>	Taking, editing and managing photographic and video records of shows for use in publicity, website and archives. (Equipment can be provided).				
<b>Website / Social Media / On-line maintenance</b>	Maintaining website and various other on-line sites and on-line entries for promoting our shows and our society.				
<b>Set Workshop Management</b>	Look after the storage of all set building materials and furniture, both in the studio and at the container. To ensure set building space is maintained in the workshop area and all tools and tooling looked after. Liaise with Set Designers during set builds.				
<b>Buildings Maintenance</b>	Help in maintenance of the Maskers premises with minor repairs, decoration and general maintenance of the building.				
Other Interest / area you are prepared to help – please specify					

....Please turn over and sign the declarations overleaf

**Any additional relevant information:**

## **Membership Agreement**

I wish to become a member of the *Maskers Theatre Company* and the *Maskers Theatre Company Club*. I agree to comply with the Rules of both the Company and the Club for use of the *Maskers Theatre Studio*. I understand that I am entirely responsible for my own safety and property at all times, and that neither the *Maskers Theatre Company* nor the *Maskers Theatre Club* will accept liability for injury or loss at any time or in any place.

I understand that my details will be held by the Maskers Management Committee on the Maskers Database and Members List (which may be circulated to all Maskers members) and will be used only by members for Maskers related communications only and not for any other purpose, in accordance with the Data Protection Act. I agree that my image in photographs, and on film or video footage, in connection with productions, may be used for Maskers purposes, including posters, articles in newspapers and publications, the world-wide web and other promotions.

**Signed**.....

**Date**.....

## **Gift Aid Declaration.**

Provided you are a standard rate taxpayer you can increase the value of your subscription by declaring it as a donation under the Gift Aid Scheme. For each £1 of your subscription we are able to reclaim 28p from the taxman. Unlike the old deeds of covenant, you are not tied into this arrangement for a specific number of years. If you wish to participate in this scheme, please complete the section below when returning your application form.

I want the charity to treat all donations that I make to the charity as Gift Aid Donations from the date of this declaration until I notify otherwise.

**Signed**.....

**Date**.....

Please return this form together with your cheque\* for £12.00 non-refundable joining fee PLUS £12.00 annual membership fee (£24.00) made payable to ***Maskers Theatre Company*** to:

Hazel Burrows  
Membership Development Officer  
124 Millbrook Road East  
Freemantle  
SOUTHAMPTON  
SO15 1JQ

(\* for other payment methods please email  
[membership@maskers.org.uk](mailto:membership@maskers.org.uk))

[www.maskers.org.uk](http://www.maskers.org.uk)

Maskers Theatre Company is a registered charity number 900067.